

INFORMATION CLAUSE – CONTRACTORS

In accordance with Articles 13 and 14 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (the General Data Protection Regulation – GDPR), we hereby inform you that:

1. The controller of your personal data, i.e. the entity determining the purposes and means of the processing of personal data, is **JS JARMEX spółka cywilna**, ul. Bartoszycka 17, 60-434 Poznań, REGON: 543286183, Tax Identification Number (NIP): 7812100267, website: www.jarmex.net.pl.
2. You may contact the Controller by email at hr-rodo@jarmex.net.pl or by phone at **+48 722 03 77 88**.
3. Personal data are processed for the following purposes:
 - a. the conclusion and performance of an employment or civil-law contract, pursuant to Article 6(1)(b) GDPR;
 - b. the fulfillment of legal obligations imposed on the Controller, including accounting, bookkeeping, tax and archiving obligations, pursuant to Article 6(1)(c) GDPR;
 - c. the fulfillment of obligations in the field of labor law, social security and social protection, pursuant to Article 9(2)(b) GDPR;
 - d. ensuring the safety of persons and property through the use of video surveillance, which constitutes the Controller's legitimate interest, pursuant to Article 6(1)(f) GDPR.
4. The recipients of your personal data may include:
 - a. entities providing services to the Controller, in particular accounting, IT and occupational health and safety service providers;
 - b. the Controller's employees, associates and cooperating entities directly involved in the performance of the contract;
 - c. public authorities and public administration bodies authorized under applicable law.
5. Your personal data will not be transferred to a third country or to an international organization.
6. Personal data will be processed for no longer than is necessary, in particular:
 - a. for the duration of the employment or civil-law contract;
 - b. for the period resulting from legal obligations and statutory data retention requirements (e.g. tax regulations);
 - c. until the expiry of limitation periods for claims arising from the contract;
 - d. until consent is withdrawn – where processing is based on consent;
 - e. until an objection is raised – where applicable.
7. You have the right to:
 - a. access your personal data and obtain a copy thereof;
 - b. rectify (correct) your personal data;
 - c. erasure of personal data, where there are no legal grounds for further processing;
 - d. restriction of processing, in particular where the data are inaccurate, processed without a valid legal basis, are necessary for the establishment, exercise or defense of legal claims, or for the duration of the examination of an objection;
 - e. object to the processing of personal data for direct marketing purposes – in such case, processing for this purpose will cease;

- f. object, on grounds relating to your particular situation, to the processing of personal data based on the Controller's legitimate interest for purposes other than direct marketing, unless the Controller demonstrates compelling legitimate grounds overriding your rights or the data are necessary for the establishment, exercise or defense of claims;
 - g. data portability – to receive personal data processed on the basis of consent or a contract in a structured, commonly used and machine-readable format, and to have such data transmitted directly to another controller where technically feasible;
 - h. lodge a complaint with a supervisory authority – in Poland, with the President of the Personal Data Protection Office, ul. Stanisława Moniuszki 1A, 00-014 Warsaw;
 - i. withdraw consent at any time, where processing is based on consent, without affecting the lawfulness of processing carried out prior to its withdrawal.
- 8. Your personal data are not subject to automated decision-making, including profiling.
- 9. In order to exercise your rights, please contact the Controller by post or by email at: hr-rodo@jarmex.net.pl