

## **INFORMATION CLAUSE FOR CUSTOMERS / CONTRACTORS / SUPPLIERS AND CONTRACTORS – REPRESENTED COMPANIES**

In accordance with Articles 13 and 14 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (the General Data Protection Regulation – GDPR), we hereby inform you that:

1. The data controller, i.e. the entity deciding on the purposes and means of the processing of your personal data, is **JS JARMEX spółka cywilna**, ul. Bartoszycka 17, 60-434 Poznań, REGON: 543286183, Tax Identification Number (NIP): 7812100267, website: [www.jarmex.net.pl](http://www.jarmex.net.pl).
2. You may contact the Controller by email at [hr-rodo@jarmex.net.pl](mailto:hr-rodo@jarmex.net.pl) or by phone at **+48 722 03 77 88**.
3. Personal data are processed for the following purposes:
  - a. the conclusion and performance of a contract, pursuant to Article 6(1)(b) GDPR;
  - b. the fulfillment of legal obligations imposed on the Controller, including accounting, bookkeeping, tax and archiving obligations, as well as complaint handling, pursuant to Article 6(1)(c) GDPR;
  - c. the possible establishment, investigation or defense of claims, which constitutes the Controller's legitimate interest, pursuant to Article 6(1)(f) GDPR;
  - d. ensuring the safety of persons and property through the use of video surveillance, which constitutes the Controller's legitimate interest, pursuant to Article 6(1)(f) GDPR;
  - e. ensuring communication necessary for the performance and execution of the contract and maintaining business contacts, which constitutes the Controller's legitimate interest, pursuant to Article 6(1)(f) GDPR.
4. The recipients of your personal data may include:
  - a. entities providing services to the Controller, in particular accounting and IT service providers;
  - b. the Controller's partners and cooperating entities directly involved in the performance of the contract;
  - c. public authorities and public administration bodies authorized under applicable law.
5. Your personal data will not be transferred to third countries. If such transfer becomes necessary for the performance of the contract, the Controller will ensure appropriate safeguards in accordance with applicable law.
6. Personal data will be processed for no longer than is necessary, in particular:
  - a. for the duration of the contract;
  - b. for the period resulting from legal obligations and statutory data retention requirements (e.g. tax regulations);
  - c. until the expiry of limitation periods for claims arising from the contract;
  - d. until consent is withdrawn – where processing is based on consent;
  - e. until an objection is raised – where applicable.

7. You have the right to:

- a. access your personal data and obtain a copy thereof;
- b. rectify (correct) your personal data;
- c. erase your personal data, where there are no legal grounds for further processing;
- d. restrict the processing of your personal data, in particular if you contest the accuracy of the data, consider the processing unlawful but do not want the data erased, or require the data for the establishment, exercise or defense of legal claims, or for the period during which an objection is being examined;
- e. object to the processing of your personal data for direct marketing purposes – in such case, processing for this purpose will cease;
- f. object, on grounds relating to your particular situation, to the processing of personal data based on the Controller's legitimate interest for purposes other than direct marketing, unless the Controller demonstrates compelling legitimate grounds overriding your interests, rights and freedoms or grounds for the establishment, exercise or defense of claims;
- g. data portability – to receive your personal data processed on the basis of consent or a contract in a structured, commonly used and machine-readable format, and to have such data transmitted directly to another controller where technically feasible;
- h. lodge a complaint with a supervisory authority – in Poland, with the President of the Personal Data Protection Office, ul. Stanisława Moniuszki 1A, 00-014 Warsaw;
- i. withdraw consent at any time, where processing is based on consent, without affecting the lawfulness of processing carried out prior to its withdrawal.

8. Your personal data are not subject to automated decision-making, including profiling.

9. In order to exercise your rights, please contact the Controller by post or by email at: [hr-rodo@jarmex.net.pl](mailto:hr-rodo@jarmex.net.pl)